



3915 CASCADE ROAD SUITE 310  
ATLANTA, GA 30331  
(404) 699-1339  
Website: [www.atlantapeds.com](http://www.atlantapeds.com)

Dear Parent:

We would like to take this opportunity to thank you for choosing Atlanta Pediatric Partners, P.C. as your child's health care provider. Our goal is to provide quality care to our patients in a professional and efficient manner.

We realize that your time is valuable and we strive to see your child within 15 minutes of their appointment time. This will require that all parties involved communicate and act responsibly.

Our office hours are 7:30am to 6:00pm on Monday, Tuesday, and Thursday; Wednesday from 9:00am to 5:00pm; Friday from 9:00am to 4:00pm. We ask that you arrive before your scheduled time to allow proper time to check in and verify insurance information. We accept scheduled appointments only. We ask that you call ahead even if there is a need for an immediate appointment. This will allow us time to assign you an appropriate appointment time and thus decrease your wait time. The office will be open for phone calls at 7:30am every morning.

We assign appointments so that during your visit, you will have the full attention of the physician and your physician can perform a thorough examination of your child. This cannot happen if you are late for your appointment. Tardiness affects the schedule for the rest of the day and is very unfair to the patients who do show up on time. It is also unfair to the late patient as it interferes with the time they will spend with the physician.

Patients who do not show up for their scheduled appointments take up slots that could have been filled by sick patients.

In an effort to continue to provide quality healthcare we have adopted the attached late/no-show policy. We request that you take the time to read and sign the policy. Thank you in advance for your cooperation.

Sincerely,

Iyabode Akinsanya-Beysolow,  
M.D., M.P.H., F.A.A.P.

Dorothy P. Wiggins, M.D., F.A.A.P.