



## Late Policy

- You are considered late if you arrive minutes after your appointment.
- You will receive a warning notice after each late appointment. If, after you have received three late notifications, you are late for the fourth time, you will be assessed a fee of \$25.00 payable at the time of your visit. This fee must be paid before your child will be seen.
- If you receive a total of five notifications within a six month period, you will be dismissed from the practice. We will notify your insurance carrier.
- If your insurance company does not allow Atlanta Pediatric Partners, PC to assess a late fee, you will be dismissed from the practice after three late notifications. We will notify your insurance company.

## No Show Policy

- You are considered a “no show” if you do not arrive for your scheduled appointment or you do not call to reschedule at least 24 hours before the appointment.
- If you are a no show for an appointment you will be assessed a fee of \$25.00 at your next appointment.
- After three no “shows” within a six month period, you will be dismissed from the practice. We will notify your insurance company.
- If your insurance company does not allow Atlanta Pediatric Partners, PC to assess a “no show” fee, you will be dismissed from the practice after two “no shows”. We will notify your insurance carrier.

By signing below, you agree to the late and no show policies of Atlanta Pediatric Partners, PC.

Signature \_\_\_\_\_  
Parent/Guardian

Date \_\_\_\_\_